

## James Lawrence

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Teacher Registration No:

Include your teacher registration number here. You should have it by the time you start to apply for jobs.

### PROFESSIONAL SUMMARY

An enthusiastic and confident teacher with experience from early years to Key Stage 2 as well as SEN, aiming to help children learn and develop. I am able to demonstrate strong classroom management skills, along with a good sense of humour. My passion for music, sport and history help me create engaging lessons and contribute to the wider life of the school.

You could use a short profile to draw attention to your key relevant experience, age ranges worked with, and any particular selling points you want to draw the reader's attention to. Avoid using clichés.

### EDUCATION AND QUALIFICATIONS

#### 2021 - 2022 PGCE Primary 5-11 (Distinction) Special College of Higher Education

Developing the skills to become a confident, competent classroom practitioner who can enable children to learn effectively across the whole curriculum, using creative, holistic, teaching approaches. Gained a good understanding of how research and theory supports excellent classroom practice.

Give an overview of your teaching course. You could cover key modules and any stand out features.

**Extra courses undertaken:** An introduction to Makaton, Learning Through Music, Jolly Phonics, Level 2 safeguarding, SEN Teaching: Reed online course, Mental Health First Aid: two-day course

Additional training undertaken can be a great feature on your CV. It shows commitment to CPD, and the knowledge gained in a particular area can give you an advantage in the recruitment process.

#### PGCE placements:

2021 - 2022 **eight-week placement: City Primary School, Battersea**  
An Ofsted graded 'Outstanding' two-form entry inner city primary school

**Position: Trainee teacher in Year 5 class where I was graded overall Outstanding**

#### Key skills and responsibilities

- Teaching 50% of the timetable, taking full charge of the class.
- Teaching literacy, numeracy and science every week.
- Individually planning and teaching topic work and foundation subjects.
- Carrying out formative and summative assessment.
- Contributing to staff meetings and parents' evenings.
- Leading a group of Year 5 children on a school trip to Leeds Castle.
- Helped with football coaching on Saturday mornings.

Set your placements out clearly in a structured way with dates so that the reader can digest the information easily. They are of great interest to a teaching recruiter/head teacher.

2021 **six-week placement: Village Primary School, Essex**  
An Ofsted graded 'Good' one-form entry rural school

**Position: Trainee teacher in a Reception and Year 1 class where I was graded Good**

#### Key skills and responsibilities

- Team teaching with mixed age groups.
- Took responsibility for a group of children who had not reached the required level in the Year 1 Phonics Screening Check and provided daily teaching with a summative assessment. Helped pupils progress ahead of target.
- Project work on the local history of the area, looking at primary sources and how ICT could be used to enhance learning.
- Played piano in assemblies and contributed to the school production of Joseph.

Give a brief description of the school and the year group to help the reader quickly get an overview of your placement experience.

Mentioning extra activities you took part in demonstrates your enthusiasm and commitment.

2018 - 2021 **BA (Hons) 2.1 History University of England**

Covering medieval, early modern and modern history. Gained critical reasoning and analytical skills, the ability to research and plan independently and also to work successfully in groups on team projects and presentations, receiving consistently high grades. High level of written and verbal communication skills developed.

Mention any specific responsibilities and progress/impact made where possible.

Talk about how your degree-level study will be an asset to you as a teacher in terms of subject knowledge, if relevant, and transferable skills gained.

2011 - 2018 **Main Park Comprehensive School**  
A levels: History (B), Geography (B), English (B)  
10 GCSEs at grades A-C, including Maths (A), English Language (A) and Science (B)

#### FURTHER WORK EXPERIENCE WITH YOUNG PEOPLE

2019 - 2020 **Primary School, London**

One day per week **voluntary classroom assistant** with Year 3 children.

- Working with a small group of pupils with SEN to improve their confidence.
- Planned and delivered small group interventions to improve learning and behaviour.
- Assisted with sports day preparation and organisation.

2016 - 2018 **Youth Café**

**Volunteer youth worker** one night per week.

- Helping run the café and organising events and activities for young people aged 13+.

2019 **BUNAC (British Universities North America Club)**

**Camp counsellor** (summer) on a holiday camp in Philadelphia, USA.

- Collaborated with fellow counsellors to organise engaging games, activities and outings for children aged 7 - 13.
- Gained safeguarding experience

#### OTHER WORK EXPERIENCE

Summer **Museums Service**

2018 **Enabler.** Assisted on the project Making History Come Alive, organising and running varied, creative activities for groups of people of all ages.

2015 - 2017 **Supermarket, Bolton**

Cashier and stock control assistant.

#### ADDITIONAL SKILLS AND QUALIFICATIONS

- Grade 5 piano. Able to read music and play the recorder.
- Bronze and Silver Medallion Lifesaving Awards.
- Working knowledge of various Microsoft Office applications, including MS Word, Excel, Access, PowerPoint and Photoshop.
- Clean driving licence.

#### INTERESTS AND ACTIVITIES

Sport: Played in university football team.

Secretary of the university swimming club.

History: Member of student union history group and secretary of a local history club.

#### REFEREES

The Dean  
Faculty of Education  
University of Town  
City AB1 2CC  
Tel: 01234 567 890  
Email: dean@education.ac.uk

Ms Smith  
Head Teacher  
Town Infant School  
City BC2 3DD  
Tel: 01234 567 899  
Email: mssmith@infantschool.sch.uk

Give details, where possible, about other roles that have involved working with children and young people. Think about the experience and skills you gained that are relevant to teaching, particularly planning activities and communicating ideas.

Hobbies and interests are great for teaching CVs. Think about examples where you have been able to use your hobbies in lessons/school life.

If you are short of space on your CV, it may on occasion be acceptable to write 'References available on request'. Check what is required in the job advert.